**Attendees**

* Prof. Mark Smith (Chair), Vice-Chancellor, Lancaster University
* Prof. Nick Wright, Pro-Vice-Chancellor Innovation & Business, Newcastle University
* Yvonne Budden, Head of Scholarly Communications, University of Warwick
* Dr. Paul Feldman, Chief Executive, Jisc
* Dr. Neil Jacobs, Head of Scholarly Communications Support, Jisc
* Dr. Nick Fowler, Chief Academic Officer, Elsevier
* Dr. Lesley Thompson, Vice-President, Academic & Govt Strategic Alliance, Elsevier

**Apologies**

* Stephanie Bales, Director of Research and Innovation Services, Teeside University
* Prof. Dame Jessica Corner, Pro-Vice-Chancellor (Research & Knowledge Exchange), University of Nottingham
* Prof. Claire Warwick, Pro-Vice-Chancellor (Research), Durham University
* Heidi Fraser Krauss, Deputy Registrar and Director of Corporate and Information Services

University of York

* Dr. Clive Bastin, Head of Program Management, Research Networks, Elsevier

1. **Welcome and Introduction**

* The Chair welcomed people to the meeting especially Yvonne Budden, as it was her first meeting. The Chair requested if in future all papers could be sent out in one package to help people finding papers.
* The Terms of Reference for the forum were agreed and the Forum requested that they be made public.
* The forum agreed that all members should be requested to complete a conflicts of interest declaration, so a register could be compiled. Completion and publication in early 2019 was agreed.

1. **Note of the last meeting and actions**

* These were agreed as a true record of the meeting. The summary notes of the last meeting were agreed for publication.
* The Chair would write to Sir Mark UKRI with the Terms of Reference asking that a UKRI representative joins this group. **Action 4.** Mark Smith
* All other actions arising were covered elsewhere on the agenda.

1. **Jisc Publication Router**

Neil Jacobs introduced this paper. Jisc and Elsevier had reached agreement on the routing of Elsevier publications to the Jisc Router. This had been announced to the community through a press release. The forum welcomed this and acknowledged that this was positive outcome from the Open Science Partnership which would provide benefit to the UK.

1. **Statement of Intent**

This paper was introduced by Neil Jacobs, who detailed the intentions and actions that both organisations would undertake to the benefit of the UK research community. The Forum welcomed these measures and the paper as a good progress and requested that these actions should be completed and that the document remain open so further measures could be incorporated as they were identified. The current version of the document should be published, noting that it remains open.

1. **Web Site for the Jisc Elsevier Open Science Partnership and Forum**

Neil Jacobs reported that UUK did not want to host the website, so Jisc had set up a site[[1]](#footnote-1). This will give access to the progress of the partnership and forum to the wider community. The forum thanked Neil for his efforts.

1. **Research Data Management**

Lesley Thompson introduced the paper which had been discussed with Nick Wright.

The forum discussed the paper in detail suggesting that this approach was a valuable and would help universities and others to consider the costs of Research Data Management in different situations. This was largely missing from the policy work to date. It was agreed that we should proceed with the study with the aim of providing findings to the next meeting of the steering committee in late June. Nick Wright agreed to engage with the study.

1. **Any Other Business**

There was a discussion on OA Publishing and Open Science, and how prizes can often be used to highlight or simulate action. The group asked whether through this partnership we could consider establishing a prize for universities to celebrate best in class OA Publishing.

1. http://jiscelsevieropenscience.jiscinvolve.org/ [↑](#footnote-ref-1)